

**TOWN OF PRIMROSE
BOARD OF SUPERVISORS
MONDAY, March 3, 2014**

MINUTES

1. The meeting was called to order by Chairman Dale Judd. In attendance were Chairman Judd, Supervisors Gibson and Elkins, Treasurer Gorman and Clerk Baker.
2. Supervisor Elkins made motion to approve the Minutes of the February 3, 2014 Special Meeting of the Town Electors and the February 3, 2014 Board Meeting, Supervisor Gibson seconded the motion and the motion passed 3-0.
3. Chairman Judd motioned to approve the Financial Reports. Supervisor Elkins seconded the motion and the motion passed 3-0. Request was made of Treasurer Gorman to provide a reconciliation of the Escrow account by resident for the April 2014 Board Meeting.
4. Clerk Baker presented the loan options and the related interest rates. Discussion was had regarding difference in rates and doing business locally. Supervisor Gibson made motion to continue the loan application process with the Board of Commissioners of Public Lands for the Township's portion of the New Glarus Fire Truck purchase and to authorize execution of said loan. Chairman Judd seconded the motion and the motion passed 3-0.
5. Supervisor Elkins read aloud Resolution 2014-001 as presented in Board of Commissioners of Public Land loan application packet to borrow funds and Levy Tax associated with the loan for the New Glarus Fire. Chairman Judd asked for any comments or questions related to the resolution, none were presented. Supervisor Elkins made motion to accept Resolution 2014-001, the motion was seconded by Supervisor Gibson and the motion carried 3-0.
6. Discussion was had regarding the two splits being pursued by the Sponem Family to build houses in agricultural land and conditions put in place at the previous meeting by the Board. It was determined that even though the County had expressed concerns, that pursuit of a deed restriction would be explored with the County. Guidelines were drafted for the purpose of communicating the deed restrictions that the Board wanted conveyed to County Zoning. Clerk Baker was to draft an e-mail to Dane County Planning and Zoning (Brian Standing and Roger Lane) and copy all Board Members, Ed Short and the Sponem Family in the communication.
7. Mr. Fagan presented the location where he would like to pursue a driveway and house site on property at 9306 Hwy G. Concern was raised regarding slopes of the driveway. Board was in agreement with the Plan Commission that a buildable site could be achieved on the property. It was clear that the land was in pasture form the aerial photographs presented. Board reminded Mr. Fagan of the need to stay 500' from other houses. Mr. Fagan will need to engage an engineer and obtain a report regarding an actual driveway and house site for presentation to the Plan Commission with subsequent presentation to the Board.

8. Mr. Haack re-familiarized the Board with his plan for two housing sites. One that he proposes to access from G the other from Liberty Street. The Board raised the Plan Commissions opposition to these locations due to use of agricultural land. Board once again stated the option proposed in previous meetings about siting and accessing both sites from Liberty. Mr. Haack was not in favor and requested that a site visit be scheduled for the board. It was determined that the Board will have an agenda item in April to schedule a site visit to Mr. Haack's property once the snow has melted.
9. Documentation was received regarding mandatory Bridge Inspections for 2014 and the new rules related to the inspections. The new inspection requirements have driven up the fees substantially to an estimated \$350 for 2014. Fortunately the township has only one bridge that requires inspection on Primrose Center Road between Oak Grove and Hwy A. Chairman Judd made motion to execute the 2014 Bridge Inspection Agreement with Dane County. Supervisor Gibson seconded the motion and the motion passed 3-0.
10. Clerk Baker provided an update regarding the status of implementation of the Dane Comm System as well as new projected costs associated with the system, which are projected to be higher than previously communicated. Announcement was made regarding an upcoming Materials waste and Disposal training. The rate of contribution for the Retirement Fund was increased in 2014 from 6.65 to 7%. This was not anticipated in the budgeting process and therefore has not been reflected. Announcement was made regarding the upcoming Spring election and the need to have more poll workers to insure adequate coverage and backup. Announcement was made regarding the date of the Annual meeting, Tuesday, April 15th, the 3rd Tuesday in April. Clerk Baker made announcement that the Assessor would be in the area the first 1-2 weeks of April to perform field work. Also presented were the proposed dates for Open Book, May 15th and Board of Review, June 4th. The Board confirmed these dates and clerk Baker will confirm with the Assessor.
11. Public Comments – none were made.
12. Virgil and Dawn Haag made presentation of proposed Heifer shed and Freestall barn. They indicated that they are working with the county regarding distances from the road and they indicated that there will be no new road access. Chairman Judd made motion to approve the new building and addition, Supervisor Elkins seconded the motion and the motion carried 3-0. No other new agricultural buildings were presented.
13. Business for next month's agenda included:
 - Review of Escrow Reconciliation
 - Discussion and possible action regarding Dane County's position on deed restricting the Sponem Property Splits
 - Set date for site view of Mr. Haack's property for two possible builds.
 - Update regarding Loan

14. Supervisor Gibson made motion to adjourn, which was seconded by Supervisor Elkins. The motion carried 3-0.

Submitted by: _____

Jamie Baker, Clerk